

# INSTALLATION AND SAFETY INSTRUCTIONS

## FOR YOUR SAFETY

**WARNING:** BE SURE THE ELECTRICITY TO THE WIRES YOU ARE WORKING ON IS SHUT OFF; EITHER THE FUSE IS REMOVED OR THE CIRCUIT BREAKER IS SHUT OFF. GENERAL You don't need special tools to install this fixture. Be sure to follow the steps in the order given. Under no circumstances should a fixture be hung on house electrical wires, nor should a swag type fixture be installed on a ceiling which contains a radiant type heating system. Read instructions carefully. If you are unclear as to how to proceed, consult a qualified electrician. NOTE: Proper wiring is essential for the safe operation of this fixture

## GENERAL

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## FIXTURE ASSEMBLY

Carefully removed the fixture from the carton and check that all parts are included as shown in figure. Be careful not to misplace any of the screws or parts, which are needed to install this fixture.

## INSTALLATION

**IMPORTANT:** Do not attach fixture directly to outlet box.

**STEP1:** Assemble the rods (F) together, then thread the bottom end of rod (F) into the coupling (E) and thread the bottom end of swivel (G) onto the top end of rod (F).

**STEP2:** Insert the top end of swivel (G) through the ceiling canopy (H) and the reinforced metal plate (I) and secure with nut (J)

**STEP3:** Take the mounting plate (L) over the outlet box and adjust it to the proper position, then make the marks on the ceiling for the 2 key holes' position.

**STEP4:** Drill the holes at the position where marked at the step 1, and install the plastic anchors (N) into them well;

**STEP5:** Attach the mounting plate (L) onto the outlet box using 2 wood screws (M) thread into the plastic anchors (N) and let the wood screws (M) set at the long slot of the key hole well, then secure the outlet box screw (P) through the mounting holes of the mounting plate (L) and the outlet box tightly.

Proceed to connect wires:

## GROUNDING INSTRUCTIONS

**STEP 1:** Insert the green grounding screw into the hole with two raised dimples on the circular strap. Wrap the ground wire from the fixture (if supplied) around the green grounding screw, then connect it to ground wire from the outlet box (if not fixed on the outlet box) using a wire connector (not supplied). If ground wire from the fixture is not supplied, wrap the ground wire (if not fixed on the outlet box) from the outlet box around the green grounding screw and tighten it. **NEVER CONNECT GROUND WIRE TO BLACK OR WHITE POWER SUPPLY WIRES**

**STEP 2:** Take note of the color of the wire(s) on your fixture. Identify which group your fixture wire(s) falls into and connect the wires according to the directions below

GROUP A: Connect to Black House Wire	GROUP B: Connect to White House Wire
BLACK	WHITE
*PARALLEL WIRE (round & smooth)	*PARALLEL WIRE (square & ridged)
WHITE OR GREY WITH TRACER	WHITE OR GREY WITHOUT TRACER
BROWN GOLD OR BLACK WITHOUT TRACER	BROWN, GOLD OR BLACK WITH TRACER

\*NOTE: When parallel wire (SPT-1 & SPT-2) is used, the tracer

wire is square shaped or ridged and the less tracer wire is round in shape or smooth (seen best when viewed from wire end.)

**STEP 3:** Take your fixture wire(s) from group A and place evenly against the black wire from the outlet box. Do NOT twist wires together before using wire connectors

**STEP 4:** Fit a wire connector (not supplied) over the wires and screw the connector clockwise until you feel a firmness

**STEP 5:** Try gently to pull the connector off the wires. If you can pull the connector off, carefully re-do steps 3 and 4, as above, and check again for a firm connection

**STEP 6:** Connect the fixture wire from group B to the white wire from the outlet box in the same manner

## FINAL ASSEMBLY

**STEP1:** After wires are connected, tuck them carefully inside outlet box.

**STEP2:** Put the ceiling canopy (H) over the mounting plate (L) and let the mounting screw (O) protrude through the mounting holes on the canopy and secure with the ball finial (H).

**STEP3:** put the glass (C) and Ring (Q) over the socket (D) and secure with socket cup (B) well.

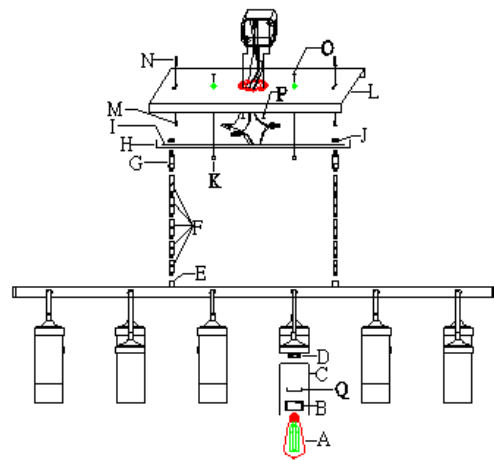
**STEP4:** Install the Edison bulb (A) (not included) on the socket (D).

## CLEANING

To clean, wipe fixture with a soft cloth. Clean glass with a mild soap. Do not use abrasive materials such as scouring pads or powders, steel wool or abrasive paper.

## ORDERING PARTS

Keep this sheet for future reference, and in case you need to order replacement parts. All parts for this fixture can be ordered from place of purchase. Be sure to use exact wording from illustration when ordering parts.



Line art shown may not exactly match the fixture enclosed. However, the installations do apply to this fixture.

ITEM NO: 617-12L-PN,617-12L-FB